

DRAFT

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
CHARLEVOIX COUNTY
TUESDAY OCTOBER 8, 2024
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Clerk Sandi Whiteford with the Pledge of Allegiance. Clerk Whiteford then made a motion to appoint Mr. Chapman as meeting moderator in the absence of the Supervisor. Motion supported by Mr. Beishlag. Motion Approved.

ATTENDING: Board members present Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford and Treasurer Ron Chapman. Zoning Administrator Will Trute, Nancy Ferguson and Dan Ulrich Charlevoix Township Supervisor were also present.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** Rob Reynolds inquired as to honoring John Vrondran for his contributions to the township.
3. **AGENDA:** Ms. Blossom made a motion supported by Mr. Beishlag to accept the agenda as presented. Motion Approved
4. **MINUTES SEPTEMBER 10, 2024 AND SPECIAL MEETING SEPTEMBER 17, 2024:** Ms. Blossom made a motion to approve the minutes of September 10, 2024 as presented. Motion supported by Mr. Beishlag. Motion approved. Mr. Beishlag made a motion to approve the minutes of the September 17, 2024 Special Meeting. Motion supported by Ms. Blossom. Motion approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$91,654.36. Checks numbered 1683 to 1709 as well as tax payments to the IRS and State of Michigan. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

6. **TREASURER'S REPORT:** As of August 31, 2024, the General Fund balance, including Michigan Class \$502,370.62, Horizon CD of \$1,043,331.86, 4Front CD \$1,081,546.00 and the General Fund Checking of \$112,761.51 is \$2,740,009.99. Road Fund Checking \$17,559.60, Michigan Class Road Fund \$477,252.09, Total Road Fund \$494,811.69. Fire

and Ambulance Fund Checking \$30,683.69, Michigan Class Fire and Ambulance \$0.00, Total Fire/EMS \$30,683.69. Tax Account Checking \$204,493.59, Michigan Class Fund \$656,817.77, Total Tax Account \$861,311.36.

Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman reported that he has accounts established with Michigan Class for future investment options and cash flow management. The Charles Schwab account will be closed.

7. **CORRESPONDENCE:** None received.
8. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported that himself and Zoning Administrator Trute attended training sessions in Gaylord provided by MTA on October 2, 2024. Received information regarding renewable Energy Ordinance provided by MTA. Set November 6, 2024 for STR public hearing.
9. **SPLIT COMMITTEE REPORT:** No splits requested.
10. **ASSESSOR REPORT:** No report received.
11. **ZONING REPORT:** Zoning Administrator Trute provided zoning activity report.
12. **THE WOOD SHOP – BRUCE JANSSEN:** Mr. Janssen presented sign designs for Township Hall, Township Hall message boards and parking signs. Following discussion, Mrs. Whiteford made a motion to accept the bids for the signs, making the parking sign 2 sided instead of two separate signs. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

13. **CHARLEVOIX TOWNSHIP FIRE CONTRACT:** Following review of the Charlevoix Township two-year Fire Contract, Mr. Beishlag made a motion to approve the contract as presented. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

Mr. Beishlag made a motion to appoint the Treasurer, Mr. Chapman, as having the authorization to sign all Board of Trustee approved contracts in the absence of the supervisor. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

- 14. JVEMSA CONTRACT:** Following review of the Jordan Valley Emergency Service Authority month to month Contract, Mr. Beishlag made a motion to approve the contract as presented. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

- 15. LAKE CHARLEVOIX EMS AUTHORITY:** Following review of the LCEMSA Articles of Incorporation Amendment, Mr. Beishlag made a motion to approve the LCEMSA Articles of Incorporation Amendment as presented. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

Following review of the LCEMSA of Resolution Adopting LCEMSA Articles of Incorporation Amendment, Ms. Blossom made a motion to approve the LCEMSA Resolution as presented. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

Following review of the LCEMSA Contract Ms. Blossom made a motion to approve the LCEMSA Contract as presented with verification of taxable values by Mr. Chapman. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: Mr. Vrondran

Motion Approved.

16. PUBLIC COMMENT REGARDING NON-AGENDA ITEMS: No comments received.

17. BOARD COMMENTS. Ms. Blossom requested approval to purchase a sign with the 8525-address number as there is no sign identifying the address of the Township Hall. Mr. Beishlag made a motion to authorize Ms. Blossom to purchase the sign. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Chapman, Mr. Beishlag, Mrs. Whiteford, Ms. Blossom

Nay: None

Absent: Mr. Vrondran

Motion Approved.

Ms. Blossom also requested authorization to have the tree branches trimmed from the front of the Township Hall as they are scraping on the roof. Mr. Beishlag made a motion, supported by Mr. Chapman to have the branches trimmed.

Upon roll call vote the following voted:

Aye: Mr. Chapman, Mr. Beishlag, Mrs. Whiteford, Ms. Blossom

Nay: None

Absent: Mr. Vrondran

Motion Approved.

18. ADJOURNMENT: There being no further business before the board at 8:06 p.m. Mr. Chapman adjourned the meeting.

Respectfully,

Sandi Whiteford, Clerk